



Killarney Celtic F.C.
Derreen, Killarney,
Co. Kerry, V93 PP38

Killarney Celtic FC RULES

1. The Club:

- i) The amalgamation of Members shall be called Killarney Celtic FC (hereafter referred to as The Club).
- ii) The Rules of Killarney Celtic are bound by the Rules of The FAI (Rule 6.3) and any Rule passed in good faith but found to be in contravention with the rules of the FAI will become Null and Void.
- iii) The Club will be bound by all the Codes of Practice(s) published by the FAI and overseen by the club's Chairman and / or Child Welfare Officer.

A copy of these Codes of Practice will be available to club members on request in writing to the Management Committee, (MC).

In the Rules of Killarney Celtic the word 'he' for expediency will be understood to mean 'he/she'.

2. Objective:

- i) The objective of the Club is to promote, foster and develop the game of Association Football in Killarney and the wider areas. Membership of the Club is open to all ages, race, sex and religious affiliations irrespective of physical ability.
- ii) The Club is committed to encouraging the highest ethical standards. All individuals involved in the Club are expected to conduct themselves with integrity, transparency and in a fair and equitable manner that will not bring the club and/or game into disrepute.

3. Affiliations:

- i) The Club plays its games under the jurisdiction of the Football Association of Ireland and will participate in competitions organised by the FAI, FAI Women's, Munster FA, KDL and the KSBGL.
- ii) The Club will abide by the FAI's Child Protection Policies and Procedures, Codes of Conduct and the Equal Opportunities and Anti-Discrimination Policy.
- iii) All football teams at underage level will play to the formats in the FAI's PDP – Player Development Plan.
- iv) The club will also play to the calendar / time scale set out in this plan and any future additions of same.
- v) The number of teams entered into local Leagues and Cups, Provincial Cup competitions and National Cup competitions will be determined by the Management Committee.
- vi) Proposed Entry into any National League competitions will be put to a Special Meeting of the Club and the procedure shall be in accordance with Rule 15.



Killarney Celtic F.C.
Derreen, Killarney,
Co. Kerry, V93 PP38

4. Structure:

i) The Club has three (3) Trustees whom the property at Direen and known as Celtic Park is vested in. These Trustees are Mike Daly, Tom O'Shea and Paudie O'Callaghan.

* Roles of the Trustees shall be available to members on request.

5. Management Committee (MC)

i) The day to day running of the Club is vested in the Management Committee, (herein referred to as MC).

ii) The MC is also responsible for all the properties and developments of the club. Future plans shall firstly be discussed with the Trustees and should the MC decide it can call an information meeting of members.

iii) All members of the MC must be over the age of 18 and must be a member of the club for a minimum of 4 months of the previous season.

iv) The Management Committee will consist of 4 principal officers - Chairperson, Vice Chair, Hon Secretary and Minutes Secretary if these duties are separate, and Treasurer and not more than six (6) Committee members elected at the AGM (see Rule 14).

v) The Chair has overall responsibility for all activities of the club both on and off the field. The Chair is the initial point of contact and has responsibility for all Child Welfare Activities – the Chair can delegate this to the club's Child Welfare Officer.

The Chair can sit on any sub-committee and can ask any officer for information either verbal or written.

The Chair can meet with the Trustees, club solicitor or any other party they deem necessary and bring any relative information back to the MC.

These are part of the Role of Chair but this is not an exhaustive list.

vi) The Vice Chair acts as chair of meetings in the absence of the Chair and will carry out such duties as instructed by the Chair under the terms of these rule.

vii) The Secretary shall handle all the correspondence to and from the Club and be responsible for the calling of the AGM and presenting an annual report at the AGM.

viii) The Treasurer shall have full control of all funds of the club and deposit them into such bank account as approved by the MC. The Treasurer shall bring regular financial reports to the MC and present an Annual Financial Report to the Members. This Annual Financial Report shall be presented to an outside auditor before the AGM.

*A full list of the Duties and Responsibilities of all Officers shall be available for all members to read on request.



Killarney Celtic F.C.
Derreen, Killarney,
Co. Kerry, V93 PP38

ix) In the event of a vacancy arising amongst the 4 Principal Officers, a meeting of members shall be called to ratify a new appointment.

x) The roles of the Committee members will be ratified at the first committee meeting after the AGM. These members will have full voting rights at MC Meetings.

xi) "Killarney Celtic Football for All" has an automatic seat on the MC with their representative's name being sent to the Chairman prior to the first full MC meeting – usually directly after the AGM but if not then the next full meeting.

xii) The MC shall also appoint a Child Protection Officer who will act as the dedicated point of contact for all such matters and will work with the Chairman to make sure the Club is compliant with the most recent Child Protection Legislation.

xiii) The MC shall have the power to co-opt other members to the MC should vacancies arise.

xiv) The MC shall meet at least once a month or at any time deemed necessary. The MC shall not hold less than 7 meetings in any given season.

xv) Any member of the MC may call a meeting of the Club Committee by giving not less than 7 days-notice to all members of the MC.

xvi) A minimum of 5 members of the MC is needed to form a quorum, which must include two of the Principal 4 officers – Chair / Vice Chair / Secretary / Treasurer.

xvii) In the situation where a disciplinary issue is being discussed involving the Chair and Vice-chair a substitute can be elected by the MC members present but Rule Xvi above still applies in that 2 of the Principal officers must be present.

xviii) Otherwise the Chairman in all matters has a deliberative vote and a casting vote. The Chairperson, or in his absence the Vice Chair, shall preside over all meetings.

xix) Any member who absents themselves from 3 consecutive meeting, without giving a satisfactory explanation to the Chairman or Secretary shall be deemed to have resigned.

xx) No more than 2 members of the same family can be elected onto the MC. Family to mean extended family as far as First Cousins.

xxi) Officers can serve two consecutive terms of 2 years in office – but must be elected annually at the AGM. Officers who have served 2 terms must step down but can remain as members of the MC. Such Officers must take a break of at least one year before being elected to another term.

xxii) All MC members are subject to the Disciplinary Procedures of the club including a hearing before the MC members thereof who are not involved in any said dispute. Should a majority of MC



Killarney Celtic F.C.
Derreen, Killarney,
Co. Kerry, V93 PP38

members (decided by a show of hands) entitled to hear such evidence vote for the removal of an MC member then this vote is binding. The MC can co-opt a replacement for this member.

6. Sub Committees:

i) The MC shall have the power to set up such sub committees that it feels necessary at any stage of the season including but not limited to Child Welfare, Football, Finance, Development, Fundraising. These Committees can include non- members of the club but these cannot chair a sub-committee.

ii) The roles and responsibilities of these committees will be decided by the MC and made available to members.

iii) The Chairman is entitled to attend any and all of these meetings and while chairs can be appointed to these sub committees, the Club Chairman remains the overall person in charge.

7. Club workers outside of the MC:

i) The MC shall have sole responsibility for the appointment of team managers, coaches and any other back room staff associated with all teams. All of these must by legislation be Garda Vetted and have the Child Welfare Course completed before they can work with members under 18 years of age.

ii) The MC shall make the final decision on the removal of such coaches and the appointment of replacements.

iii) Coaches must abide by any qualification requirements that the MC brings in as Club Policy. While coaches will be consulted on new policies the MC has the final decision as to what policies are implemented.

iv) While a Football Committee can be established to make recommendations to the MC it is the MC that has the final decisions.

8. The Football Committee

i) The Football Committee shall be made up of club persons nominated by the MC who can also bring in non-members for specific projects if required.

ii) Apart from nominating coaches the Football Committee shall develop coaching structures within the club and introduce coaching pathways that may be compulsory. These will always be in line with the FAI Coaching pathways.

iii) All football matters, outside of disciplinary, are to be brought in the first instance to the Football Committee who shall have the power to investigate and make findings including the imposition of sanctions. If the Football Committee feels dismissal is the correct sanction it must take this to the MC for review and final implementation.

iv) Members unhappy with the findings of the Football Committee can appeal to the MC.



Killarney Celtic F.C.
Derreen, Killarney,
Co. Kerry, V93 PP38

9. Membership:

i) All players, managers and coaches and MC Members must be members of the Club and pay the agreed subscription fee appropriate to their role to the Treasurer.

ii) The Management Committee determines the cost of membership at the start of each season.

iii) All those wishing to be a member of the Killarney Celtic but not play for a team will, upon payment of the agreed non-playing subscription fee, will be classed as non- playing members.

iv) €1 of all underage membership is taken by the MC and for this Parents / Guardians (One Per Family) of the clubs underage players automatically become members of the Club with voting rights at the AGM. Should both parents or guardians wish to become members with voting rights they can apply to the MC –

*This Rule allows One Parent or Guardian to become a member of the club once membership is paid. If a second parent or guardian wants to become a member with voting rights then they need to apply and pay any membership decided by the MC.

v) A charter of responsibilities will be given to all members on the receipt of payment and must be adhered to.

vi) A full List of Members will be placed on public display and will be updated as required.

vii) Officers of the Club or playing members can only be a member of Killarney Celtic and are not allowed to be a member of any other Association Football club.

viii) All members when joining the Club shall be deemed to accept the terms of this Constitution and any Bye-laws adopted by the Club from time to time.

ix) All members shall also be required to conduct themselves in accordance with the Club's ethical framework and the bye-laws as to discipline set out in these rules.

10. Sanctions for non-payment of membership:

i) A cut- off date for payment of annual membership will be decided by the MC and those players who have not complied by that cut-off date will be deemed unavailable for selection, until the outstanding membership fees are paid.

11. Affiliating of players:

i) The MC, through the Treasurer and Secretary, is responsible for affiliating all the teams to the various FAI affiliates, for registering all players and for the payment of all fines incurred by the players / club.

ii) The club can put forward the names of players to League / Regional Centres / League of Ireland teams with the permission of the player's parent or guardian.



Killarney Celtic F.C.
Derreen, Killarney,
Co. Kerry, V93 PP38

iii) Should a scout approach the club looking for a player's (under 18's) details the club will in the first instance attempt to find out the bone fides of the scout(s) and pass all relevant information onto the player's parent / guardian.

iv) The club – as it holds the registration of the player – shall remain part of any further discussions in conjunction with the parent / guardian.

12. Fines:

i) All fines payable to the soccer's governing bodies will be paid by the club and recouped from the player concerned.

ii) Players are responsible for the payment of their own fines to the Club and the non-payment of such fines by a date decided by the MC will rule the players out from selection for their appropriate team(s).

13. Discipline:

i) All paid up members of the club are subject to disciplinary action as deemed appropriate by the MC following a full investigation into breaches. These sanctions can include fines, suspensions with the ultimate sanction of dismissal from the club.

ii) All members are entitled to a personal hearing before any disciplinary action is taken. Should the member be underage he must be accompanied by a parent / guardian. Should an adult wish to bring witness with him/her to a hearing they must apply in writing to the Club Secretary not less than 24 hours before the time set for the hearing.

iii) The MC has the power to compel any club member to appear before them. Should the member fail to attend the matters in hand will be dealt with in the member's absence.

iv) Any member of the MC who is in any way personally involved in a protest or disciplinary action shall not be present at any hearing except in the capacity of a witness and shall not be able to vote thereon. Judgement on personal involvement shall be at the discretion of the Chairman.

14. Annual General Meeting (AGM) :

i) AGM: The AGM shall be held not later than June 31st each year. All members will receive notification of the AGM not later than 28 days before the date of the AGM and will be requested to submit nominations and additions, deletions and amendments to rules. These must be submitted to the Secretary not later than 14 days before the AGM.

ii) Members will receive a final notification of the AGM at least 7 days before the AGM and such additions, deletions and amendments to rules that are in order as decided by the MC.

iii) The AGM shall follow the normal Agenda including

a) Minutes of the Previous AGM

b) Reports from the Chair, Secretary and Treasurer and approve the Annual Accounts.



Killarney Celtic F.C.
Derreen, Killarney,
Co. Kerry, V93 PP38

- c) Elect the MC
- d) Vote on the circulated Additions, Deletions and Amendments to Rules.
- e) Deal with any other relevant business as deemed appropriate by the Chair.
- iv) Should any additions, deletion or amendment be ruled out of order the member proposing can re-submit these not later than 3 days before the AGM.
- v) Persons being nominated for positions on the MC must be a member of the club for a minimum of 4 months of the previous season must be present at the AGM and cannot be elected by Proxy'.
- vi) All items at the AGM shall be decided by a show of hands except in the election of officers which shall be decided by secret ballot.
- vii) For additions, deletions or amendments to pass at an AGM / EGM a two-thirds majority must be received from those present and eligible to vote at the meeting.
- viii) All persons voting at the AGM must have been a member of the club for at least 2 months of the previous season.
- ix) An out-going member of the Club Committee may be re-elected. However no person can serve more than two consecutive terms of office consisting of 2 years per term and must be re-elected after each term.
- x) All officers must take at least a 1 year break following two consecutive terms of office but can serve in another Officer position.
- xi) Decisions made at the AGM cannot be changed by the MC.

15. Extraordinary General Meeting (EGM) / Special General Meeting (Special GM)

- i) A Special General Meeting or EGM can be called by the MC as they deem necessary. A Special General Meeting / EGM can also be called on the receipt of at least 15 fully paid up club members sent to the Hon Sec.
- ii) Special GM/EGM must be on a Single Item Agenda and the procedure for passing such a Rule Change will be a two-third majority of those present, eligible to vote and voting.
- iii) The timeframe for calling / organising a SGM will be decided by the MC but must take into consideration appropriate notice to be given to all members.

16. Voting Members:

- i) The following members of Killarney Celtic will have voting rights:
 - a) The Clubs Trustees.
 - b) All players who have paid Senior Registration.



Killarney Celtic F.C.
Derreen, Killarney,
Co. Kerry, V93 PP38

c) All managers, coaches and committee members who have paid their dues as decided by the MC.

d) Parents / Guardians covered in Rule 9.

17. Non- voting / honorary members:

- i) The Club can grant the title of “Honorary Membership”.
- ii) Those entitled to this membership (and who do not enjoy voting rights) would include Honorary Life President / Vice Presidents and Yearly Lotto members.

18. Voting Format:

- i) All votes at AGM/ SGM’s are by a show of hands apart from elections where two or more nominees have been put forward for a position and this will be done by written vote.
- ii) However should a secret ballot be requested and seconded then the voting procedure will be done by this format.

19. Dissolution:

- i) The Club is a non-profit making organisation. All profits and surpluses will be used to maintain, improve and develop the Club’s facilities or to carry out the objects of the FAI. No profit or surplus will be distributed other than to a non-profit making body on a winding-up or dissolution of the Club.
- ii) If, upon the winding up or dissolution of the Club there remains after the satisfaction of all its debts and liabilities, any property whatsoever, the same shall be transferred to some other organisation or organisations having similar objects to the Club, such organisations to be determined by the members of the Club by Resolution passed at a General Meeting or in the absence of such a resolution (or that the extent to which it cannot be given effect) to the Association to which the Club is affiliated.

20. Items not included:

- i) The MC shall have the power to deal with any item not dealt with in these Rules. The FAI Rules supersede these Rule should a conflict occur.